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## Letter of Transmittal

The Honourable Don Morgan, Q.C.  
Minister in Charge  
Teachers' Superannuation Commission

Sir:

The Teachers' Superannuation Commission has the honour to submit the Annual Report outlining activities under *The Teachers' Group Life Insurance Plan* for the year ending August 31, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dr. Derwyn Crozier-Smith". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Dr. Derwyn Crozier-Smith  
Chairperson

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## 2015 – 2016 Annual Report

The Saskatchewan Teachers' Superannuation Commission  
129 – 3085 Albert Street  
Regina, Saskatchewan S4S 0B1

submits the:

Eighth Annual Report (including financial statements)  
under separate cover with respect to  
*The Teachers' Life Insurance (Government  
Contributory) Act Chapter T-8, R.S.S. 1978*  
for the Year Ended August 31, 2016

Activities with respect to this Plan were previously reported  
without financial statements within the Teachers' Superannuation  
Commission's Annual Report since the Plan's inception on  
September 1, 1960

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## Teachers' Superannuation Commission

The Teachers' Superannuation Commission (TSC, the Commission) is established under *The Teachers Superannuation and Disability Benefits Act*.

The Minister of Finance is the trustee of the Teachers' Superannuation Fund (TSF) while the TSC is charged with administration of *The Teachers Superannuation and Disability Benefits Act*, *The Teachers' Dental Plan Act*, and *The Teachers' Life Insurance (Government Contributory) Act*.

### **Mission**

The Commission's mission is to provide pensions and benefits for plan members through prudent stewardship of assets and liabilities and effective plan administration in accordance with current legislation.

### **Mandate**

To attain this outcome, our organizational mandate is to administer the various Acts to ensure the provision of retirement and negotiated benefits to teachers.

The various Acts (and regulations thereto) are:

- *The Teachers Superannuation and Disability Benefits Act*
- *The Teachers' Life Insurance (Government Contributory) Act*
- *The Teachers' Dental Plan Act*

The TSC is not subject to the *Pension Benefits Act, 1992* except in relation to investments.

### **Objectives**

Our specific objectives associated with this organizational mandate as they relate to the Teachers' Group Life Insurance (the Plan) are:

- Communicate information and guidance to plan members
- Maintain appropriate financial records of the affairs of the Plan
- Administer the insurance claims associated with death and dismemberment in conjunction with the service carrier.

### **Accountability**

The TSC issues this annual report including audited financial statements.

## Teachers' Superannuation Commission

### Commission Members

The TSC is responsible to the Minister in Charge for the administration of *The Teachers Superannuation and Disability Benefits Act*, who at present is also the Minister of Education (the Minister).

The TSC consists of seven members appointed by the Lieutenant Governor in Council:

- Three members are nominated by the Saskatchewan Teachers' Federation (STF) executive committee
- Three members are nominated by the Minister
- A Chairperson is nominated by the other six members

Appointments are typically for a term of five years and are eligible for reappointment.

Dr. Derwyn Crozier-Smith was nominated by the members of the Commission to continue as Chairperson. Dr. Crozier-Smith was reappointed as Commission Chairperson for a term not to exceed five years on May 18, 2016.

### Commission member role and responsibilities

- Fulfill the mission statement
- Administer the Plans in compliance with governing legislation
- Promote awareness and understanding of the Plans
- Monitor management and administration of the Plans
- Report annually to the Minister responsible for the Commission

Commission members as at August 31, 2016 with background credentials are:

|   |  |
|---|--|
| <p><b>Derwyn Crozier-Smith, B.Ed., B. A., M.Ed., Ph.D.</b><br/>           Chairperson<br/>           Former STF General Secretary, Former STF Executive Assistant<br/>           Term Expires – May 18, 2021</p>    |  |
| <p><b>Clint Repski, B.Admin, CPA, CA</b><br/>           Assistant Deputy Minister<br/>           Ministry of Education<br/>           Term Expires – September 11, 2018</p>   | <p><b>Murray Wall, B.Ed., B.Sc., M.Ed.</b><br/>           Senior Administrative Staff<br/>           Saskatchewan Teachers' Federation<br/>           Term Expires – September 3, 2019</p>         |
| <p><b>Doug Schell, CPA, CA</b><br/>           Director, Financial Analysis &amp; Reporting, Education Funding<br/>           Ministry of Education<br/>           Term Expires – December 5, 2017</p>               | <p><b>Laurel Irving Piot, B.Ed., P.G.D., M.Ed.</b><br/>           Senior Administrative Staff<br/>           Saskatchewan Teachers' Federation<br/>           Term Expires – February 28, 2017</p> |
| <p><b>Dustin Antonini, CPA, CGA</b><br/>           Assistant Director, Investment Services<br/>           Public Employee Benefits Agency, Ministry of Finance<br/>           Term Expires – September 23, 2020</p> | <p><b>Michael Gatin, B.A., B.Ed., P.G.D.</b><br/>           Senior Administrative Staff<br/>           Saskatchewan Teachers' Federation<br/>           Term Expires – December 5, 2017</p>        |

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## Teachers' Superannuation Commission

### Administration

The TSC employs an Executive Director and staff required for administration of the various legislation and commission policies and is independent from management.

The administrative team represents 12.0 full time equivalent employees. The administrative team also highlight certain policy decision items to the Commission members, including relevant recommendations, and respond to requests for information or onward execution as requested by Commission members.

Administration works very closely and cooperatively with the Saskatchewan Teachers' Federation to ensure seamless delivery of consistent, high-quality services to teachers across the province.

Management formally communicates to Commission members on the operational activities at the regularly scheduled meetings, in addition to ad-hoc communications on various matters.

The \$1.563 million operating budget of the Commission is paid out of monies appropriated by the Legislature.

The Commission acknowledges with sincere appreciation, the administrative team whose efforts resulted in another successful year of service to the membership.

The Commission also expresses its appreciation to the Saskatchewan Teachers' Federation, the school boards and regional colleges and the administrative staff within the Ministry of Education for their respective contributions to the success of the Commission.

### Consultants

When required, legal consultation is provided by either the Ministry of Justice or private legal counsel. Legal advice provided to the Commission ensures all legal obligations are fulfilled.

Specialized information technology services are provided by ESTI Consulting Services to ensure the critical group insurance and backbone network systems are securely maintained.

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## Teachers' Group Life Insurance Plan

### Introduction

The Teachers' Group Life Insurance Plan is a special purpose fund established September 1, 1960 and is administered by the Saskatchewan Teachers' Superannuation Commission under *The Teachers' Life Insurance (Government Contributory) Act* and *The Teachers' Life Insurance Regulations*.

The Plan provides basic life insurance coverage at the commencement of employment to active and superannuated teachers without a medical examination. The coverage is automatically renewed every year. At retirement, members can elect to continue insurance coverage.

The teachers' Provincial Collective Bargaining Agreement sets out the amount of coverage teachers will receive. Active Teachers pay 50% of their premium each month and the General Revenue Fund – Ministry of Finance pays 50% of the premium. The premiums are established each year by Sun Life Assurance Company of Canada (Sun Life of Canada) on an annual basis. The Plan also collects a premium for accidental death and dismemberment ("AD&D") coverage. Superannuated teachers, Secretaries, Treasurers, Secretary-Treasurers and Superintendents of administration are responsible for 100% of the premiums required.

### 2015-16 Improvements in Insurance Coverage

Changes in coverage in the Teachers' Group Life Insurance Plan are collectively bargained between teachers and the Government of Saskatchewan. Through collective bargaining, improvements to group life insurance benefits were negotiated for superannuated teachers between the ages of 65 to 85 who continued to be enrolled in the insurance plan.

Effective September 1, 2015, term life insurance for superannuates increased from a flat \$16,000 to 10% of the term life insurance coverage provided to teachers age 65 and under. Superannuate insurance coverage will continue to be indexed to 10% of the term life insurance coverage for pre-age 65 term life insurance on a go forward basis. AD&D insurance was also added as a benefit for superannuates age 65 to 85 at a rate of 10% of the pre-age 65 AD&D coverage.

### Insurance Carrier

The Plan is administered under the terms of a Financial Letter of Understanding with Sun Life of Canada. Sun Life provides claims adjudication and benefit payment services to the Plan under Group Insurance Contract No. 83974.

At August 31, 2016, there were 21,985 insured members (2015 – 21,939).

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## Teachers' Group Life Insurance Plan

The Teachers' Group Life Insurance Plan was started September 1, 1960 to provide group life insurance coverage for the following:

- Teachers employed under contract with a Board of Education, a private school, a regional college or Saskatchewan Polytechnic prior to 1998
- Teachers employed under a temporary contract for a term of at least 20 teaching days, effective March 24, 1998
- Teachers employed on a full-time basis by the Saskatchewan Teachers' Federation or the Saskatchewan School Boards Association in positions requiring the professional qualifications and experience of a teacher
- Person employed on a full-time basis with a Board of Education whose position requires the professional qualifications of a teacher
- Person holding a valid teacher certificate issued by Saskatchewan Professional Teachers' Regulatory Board and employed on a full-time basis with a Board of Education as Secretary, Treasurer, Secretary-Treasurer, Assistant Secretary, Assistant Treasurer or Assistant Secretary-Treasurer, or by the Saskatchewan School Boards Association in a position requiring these qualifications but not a person employed on a temporary or substitute basis
- Teachers who are disabled, have the option to continue insurance coverage until they attain the age of 65
- Retired teachers receiving an allowance on the grounds of age and service under the Teachers' Superannuation Plan or the Saskatchewan Teachers' Retirement Plan, provided the insurance has been continuous. The teacher is responsible for all premiums for continued coverage and such eligibility ceases at age 65
- Retired teachers between the age of 65 and 85 receiving an allowance on the grounds of age and service under the Teachers' Superannuation Plan or the Saskatchewan Teachers' Retirement Plan, at a reduced amount of insurance, provided the insurance coverage has been continuous
- Retired Secretary, Treasurer, Secretary-Treasurer, Assistant Secretary, Assistant Treasurer or Assistant Secretary-Treasurer receiving an allowance under the Municipal Employees' Pension Plan, provided the insurance coverage has been continuous. The insured is responsible for all premiums for continued coverage



## Teachers' Group Life Insurance Plan

### Highlights

| As at August 31  | 2015 – 16       | No.    | 2014 – 15                | No.    |
|--|-----------------|--------|--------------------------|--------|
| Premiums:  |                 |        |                          |        |
| Minister of Finance  | \$2,131,223     |        | \$2,045,747              |        |
| Members  | 4,501,569       |        | 4,246,413                |        |
| Total Premiums   | \$6,632,792     |        | \$6,292,160              |        |
| Amounts withheld from school grants  | Nil             |        | Nil                      |        |
| Contributions from members on approved leave (included in member premiums above) | \$62,824        |        | \$61,696                 |        |
| Total number of death claims   |                 | 105    |                          | 99     |
| Total amount of death claims   | \$5,263,400     |        | \$4,410,000 <sup>1</sup> |        |
| Claims Fluctuation Reserve held in Trust   | \$906,904       |        | \$1,105,927              |        |
| Deposit Fund Reserve held in Trust   | \$5,566,420     |        | \$5,167,574              |        |
| Amounts paid for conversion of insurance   | \$57,316        |        | \$70,500                 |        |
| Total number of members insured  |                 | 21,985 |                          | 21,939 |
| Total Insurance in force   | \$3,316,650,700 |        | \$3, 232,748,000         |        |

<sup>1</sup>Total amount of death claims for 2014-15 has been restated. See Note 10.

Term life insurance and AD&D coverage was \$187,000 from September 1, 2015 to August 31, 2016 (September 1, 2014 to February 11, 2015 - \$177,000 and from February 12, 2015 to August 31, 2015 –\$184,000). Life insurance coverage for superannuates age 65 to 85 from September 1, 2014 to August 31, 2015 was \$16,000 for term life only. Effective September 1, 2015, life insurance coverage was increased to \$18,700 to index both the term life and AD&D coverage at a rate of 10% of the pre-age 65 AD&D coverage. Prior to September 2015, AD&D coverage was not applicable for superannuates age 65 to 85.

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## Teachers' Group Life Insurance Plan Management Report, 2016

The management of the Teachers' Superannuation Commission is responsible for the integrity of the accompanying financial statements and all other information in this Annual Report. In Canada, it is the responsibility of management to prepare financial statements in accordance with Canadian generally accepted accounting principles.

The integrity of the financial records from which these financial statements are prepared is largely dependent on the systems of internal accounting controls. The purpose of such systems is to provide reasonable assurance that transactions are executed in accordance with proper authorization, transactions are appropriately recorded in order to permit preparation of financial statements and assets are properly accounted for and safeguarded against loss from unauthorized use. Underlying this concept of reasonable assurance is the fact that limitations exist in any system of internal accounting controls based on the premise that the cost of such controls should not exceed the benefits derived there from.

The financial statements have been audited by the Provincial Auditor of Saskatchewan. The report to the Members of the Legislative Assembly, stating the scope of the examination and opinion on the financial statements, appears on page 11.

The financial statements have been examined and approved by the Commission.



Doug Volk, BA, PPAC  
Executive Director



Sharlene Arklie, FCPA, FCGA  
Senior Manager, Financial Operations

Regina, Saskatchewan  
December 8, 2016



## INDEPENDENT AUDITOR'S REPORT

To: The Members of the Legislative Assembly of Saskatchewan

I have audited the accompanying financial statements of the Teachers' Group Life Insurance Plan, which comprise the statement of financial position as at August 31, 2016, and the statements of operations and change in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for Treasury Board's approval, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### *Opinion*

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Teachers' Group Life Insurance Plan as at August 31, 2016, and the results of its operations, changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Regina, Saskatchewan  
December 8, 2016

  
Judy Ferguson, FCPA, FCA  
Provincial Auditor

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**Teachers' Group Life Insurance Plan**  
**Statement of Financial Position**

**Statement 1**

**As at August 31**

|  | 2016                | Restated<br>2015<br>(Note 10) |
|--|---------------------|-------------------------------|
| <b>Financial Assets</b>                          |                     |                               |
| Cash   | \$ 611,314          | \$ 565,580                    |
| Receivable from General Revenue Fund (Note 3)    | 188,188             | 195,495                       |
| Premiums receivable from Teachers                | 1,802               | 26,294                        |
| Receivable from Sun Life (Note 4)                | <u>6,473,324</u>    | <u>6,273,501</u>              |
| Total Assets                                     | <u>\$ 7,274,628</u> | <u>\$ 7,060,870</u>           |
| <b>Liabilities</b>                               |                     |                               |
| Current Liabilities:                             |                     |                               |
| Accounts payable                                 | \$ -                | \$ 158                        |
| Premiums payable to Sun Life                     | 801,305             | 787,211                       |
| Claims payable (Note 5)                          | <u>1,534,100</u>    | <u>1,593,500</u>              |
| Total Liabilities                                | <u>2,335,405</u>    | <u>2,380,869</u>              |
| Net Assets and Accumulated Surplus (Statement 2) | <u>\$ 4,939,223</u> | <u>\$ 4,680,001</u>           |

(See accompanying notes to the financial statements)

**Teachers' Group Life Insurance Plan**  
**Statement of Operations and Change in Net Assets**

**Statement 2**

**Year Ended August 31**

|   | <u>Budget</u>     | <u>2016</u>         | <u>Restated<br/>2015<br/>(Note 10)</u> |
|---|-------------------|---------------------|--|
| <b>Revenues</b>   |                   |                     |  |
| Premiums:   |                   |                     |  |
| Group life term   | \$ 6,000,000      | \$ 5,797,651        | \$ 5,529,148                           |
| Accidental death & dismemberment                              | 675,000           | 835,141             | 763,012                                |
| Interest income   | 25,000            | 11,855              | 23,925                                 |
| Change in provision for disabled life waiver (Note 7)         | <u>(20,000)</u>   | <u>96,810</u>       | <u>19,157</u>                          |
|   | <u>6,680,000</u>  | <u>6,741,457</u>    | <u>6,335,242</u>                       |
| <b>Expenses</b>   |                   |                     |  |
| Claims (Note 5)   | 5,516,500         | 5,263,400           | 4,410,000                              |
| Premiums to Sun Life for accidental death & dismemberment     | 675,000           | 835,141             | 763,012                                |
| Premium taxes (Note 6)  | 150,000           | 177,173             | 139,932                                |
| Administration  | 125,000           | 149,205             | 123,329                                |
| Conversion charges  | 100,000           | 57,316              | 70,500                                 |
| Interest  | <u>5,000</u>      | <u>-</u>            | <u>3,960</u>                           |
|   | <u>6,571,500</u>  | <u>6,482,235</u>    | <u>5,510,733</u>                       |
| Operating Surplus (Deficit) for the year                      | <u>\$ 108,500</u> | 259,222             | 824,509                                |
| Net Assets and Accumulated Surplus, beginning of year         |                   | <u>4,680,001</u>    | <u>3,855,492</u>                       |
| Net Assets and Accumulated Surplus, end of year (Statement 1) |                   | <u>\$ 4,939,223</u> | <u>\$ 4,680,001</u>                    |

(See accompanying notes to the financial statements)

**Teachers' Group Life Insurance Plan  
Statement of Cash Flows**

**Statement 3**

**Year Ended August 31**

|   | <u>2016</u>         | <u>Restated<br/>2015<br/>(Note 10)</u> |
|---|---------------------|--|
| Cash flows from operating activities:                       |                     |  |
| Surplus for the year  | \$ 259,222          | \$ 824,509                             |
| Changes in non-cash working capital:                        |                     |  |
| Decrease (Increase) in receivable from General Revenue Fund | 7,307               | (167,807)                              |
| Decrease (Increase) in premiums receivable from Teachers    | 24,492              | (4,429)                                |
| (Increase) in receivable from Sun Life                      | (199,823)           | (358,009)                              |
| Increase in premiums payable to Sun Life                    | 14,094              | 571,203                                |
| (Decrease) Increase in accounts payable                     | (158)               | 158                                    |
| (Decrease) in claims payable                                | (59,400)            | (466,500)                              |
|   | <u>\$ (213,488)</u> | <u>\$ (425,384)</u>                    |
| Net cash provided by operating activities                   | 45,734              | 399,125                                |
| CASH, beginning of year                                     | <u>565,580</u>      | <u>166,455</u>                         |
| CASH, end of year (Statement 1)                             | <u>\$ 611,314</u>   | <u>\$ 565,580</u>                      |

(See accompanying notes to the financial statements)

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# Teachers' Group Life Insurance Plan

## Notes to the Financial Statements

**August 31, 2016**

### 1. Description of the Plan

The Teachers' Group Life Insurance Plan (the Plan) is administered by the Saskatchewan Teachers' Superannuation Commission under *The Teachers' Life Insurance (Government Contributory) Act* and *The Teachers' Life Insurance Regulations*. The Plan provides term life insurance coverage at the commencement of employment without a medical examination to teachers or those deemed to be teachers employed on a full-time basis by the Saskatchewan Teachers' Federation, the Saskatchewan School Boards Association, the Regional Colleges of Saskatchewan and Saskatchewan Polytechnic. Teachers who are disabled have the option to continue insurance coverage until they attain the age of 65. The coverage is automatically renewed every year. At retirement, members can elect to continue insurance coverage to age 85 at a reduced benefit.

The Plan is administered under the terms of an agreement with Sun Life Assurance Company of Canada ("Sun Life"). All claims are adjudicated and processed for payment with Sun Life. The arrangement with Sun Life is to provide administrative services for processing claims with the Plan being responsible for unreported claims except for Accidental Death and Dismemberment (AD&D) claims and group life claims made by disabled members who have elected to waive their premiums. The Plan pays a premium to Sun Life to receive AD&D coverage for members and has no further liability. Annually, the Plan also pays Sun Life the expected claim costs for disabled members who have waived their premiums. The Plan pays general and claims administration fees to Sun Life pursuant to the agreement. Conversion charges are charged to the Plan when a policy member under age 66 has terminated their policy and makes application for an individual policy under the terms of the conversion clause.

The Provincial Collective Bargaining Agreement (PCBA) sets out the amount of coverage teachers will receive. Active Teachers pay 50% of their premium each month and the General Revenue Fund – Ministry of Education pays 50% of the premium. The premiums are set by Sun Life on an annual basis. The Plan also collects a premium for AD&D coverage. The coverage for both term life insurance and AD&D is based on twice the maximum salary of a Class VI teacher as set out in the salary grid pursuant to the teachers' PCBA. The most recent collective agreement for the period of September 1, 2013 to August 31, 2017 was signed effective February 12, 2015.

Term life insurance and AD&D coverage was \$187,000 from September 1, 2015 to August 31, 2016 (September 1, 2014 to February 11, 2015 - \$177,000 and from February 12, 2015 to August 31, 2015 – \$184,000). Life insurance coverage for superannuates age 65 to 85 from September 1, 2014 to August 31, 2015 was \$16,000 for term life only. Effective September 1, 2015, life insurance coverage was increased to \$18,700 to index both the term life and AD&D coverage at a rate of 10% of the pre-age 65 AD&D coverage. Prior to 2015, AD&D coverage was not applicable for superannuates age 65 to 85.

Superannuated teachers, Secretaries, Treasurers, Secretary-Treasurers and Superintendents of administration are responsible for 100 per cent of the premiums required. The preceding information is a summary of the Plan and further details can be found in the Plan text.

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## 2. Significant Accounting Policies

These financial statements are prepared in accordance with Canadian public sector accounting standards. These statements do not include a Statement of Remeasurement Gains or Losses as the Plan has no activities that give rise to remeasurement gains or losses. As a result, its accumulated surplus is the same as its accumulated operating surplus. The following accounting policies are considered significant:

### a) Premium Revenue

Premiums are recognized when due.

### b) Claims Payable

Group Life policies are considered yearly termed life policies that are automatically renewed every year. Under such life policies, claims are recorded in the year of the claim. Claims payable includes a provision for life insurance benefits which represents an estimated amount for claims incurred but not reported (IBNR).

The provision for life insurance benefits is subject to uncertainty and is selected from a range of possible outcomes. Adjustments to the provisions for life insurance benefits are made as additional information becomes available. The provision for life insurance benefits is determined using an estimated IBNR reserve factor. Any resulting change in the liability pursuant to the estimation is recognized as a change in claims expense in the Statement of Operations and Change in Net Assets.

### c) Claims Expense

Claims are recognized in the year they are incurred. Claims expense includes payments arising from life claims received during the year and an accrual for life claims received after the year end for fatalities that occurred during the year.

### d) Cash

Cash consists of balances with the bank.

### e) Use of Estimates

These statements are prepared in conformity with Canadian public sector accounting standards. These standards require management to make best estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

The primary measurement uncertainty arising from the use of estimates which may affect reported amounts, relates to the valuation of the provision of life insurance benefits – see Note 5.

### f) Financial Instruments

Changes in fair value are recognized in the Statement of Operations and Change in Net Assets. Receivables and payables are measured at amortized cost. The carrying value of financial instruments approximate their fair value due to their short-term nature.



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### 3. Receivable from General Revenue Fund

The receivable from General Revenue Fund consists of premiums receivable of \$188,188 (2015 - \$195,495) offset by \$nil (2015 - \$nil) payable from the General Revenue Fund.

### 4. Receivable from Sun Life of Canada

The receivable from Sun Life of Canada consists of the Claims Fluctuation Reserve and the Deposit Fund Reserve receivables. Each receivable is outlined below. According to the agreement between the Teachers' Group Life Insurance Plan and Sun Life of Canada, two reserves have been established for the Plan.

#### Claims Fluctuation Reserve

The Claims Fluctuation Reserve was established to maintain a minimum balance to cover deficits incurred in a given Plan year. 50% of the available Plan Year surplus determined on the cash basis under retention accounting, plus 100% of the interest allocated to the Claims Fluctuation Reserve, will be transferred until such time that the balance in this reserve is equal to 20% of the plan year premium. The interest rate applied to this reserve balance is equal to the average of the three middle one-year GIC rates issued by the five largest Canadian chartered banks in the month of investment. The interest rate paid to the claims fluctuation reserve for the year ended August 31, 2016 was 0.85% (August 31, 2015 –1.05%) and amounted to \$9,400 (August 31, 2015 – \$12,007). The amount receivable from Sun Life at August 31, 2016 was \$906,904 (August 31, 2015 – \$1,105,927).

#### Deposit Fund Reserve

Sun Life maintains a Contract Holder-owned deposit account to hold undistributed refunds of surplus. Amounts held in this account are available to the Teachers' Superannuation Commission upon request. Interest is credited on any account balance carried forward at a rate equal to the monthly average of the 90-day Treasury Bill rates auctioned during the Plan Year as published in the Bank of Canada Review, less 0.5%. The interest rate paid to the deposit fund reserve for the year ended August 31, 2016 was 0.01% (August 31, 2015 – 0.21%) and amounted to \$556 (August 31, 2015 – \$9,370). The amount receivable from Sun Life at August 31, 2016 was \$5,566,420 (August 31, 2015 – \$5,167,574).

#### Reserves upon termination of the Agreement with Sun Life

Upon termination of the agreement, Sun Life will prepare a terminal accounting report on a cash basis for the Plan and the final charge to the Plan for the waiver of premiums. Any remaining surplus is added to the Claims Fluctuation Reserve or is transferred to the Deposit Fund Reserve and then refunded to the Commission.

### 5. Claims Payable

Claims payable includes a provision for life insurance benefits and is determined by applying an IBNR reserve factor to group life term premiums received within the year less any claims payable and outstanding at the end of the year. The IBNR reserve factor is an estimation factor based on an aggregate of IBNR claims determined by calendar month over a three year period.

The total provision for life insurance benefits IBNR claims as at August 31, 2016 is \$nil (August 31, 2015 - \$nil).

**6. Premium Taxes**

Premium taxes are provincial taxes remitted by the carrier on behalf of the Plan to each of the provincial or federal governments based on the premium tax rates established in that jurisdiction. The average tax rate is calculated based on the percentage of members in each province or country. The average premium tax rate charged by the Plan for the year ended August 31, 2016 was 2.95% (August 31, 2015 – 2.94%).

**7. Change in Provision for Disabled Life Waiver**

The Plan is required to pay Sun Life the cost of the change in provision for the disabled life waiver, which is the estimated group life insurance benefits payable in respect of each person with a disability claim incurred on or before August 31, who waived their payment of premiums. The change in the provision for disabled life waiver is recorded in the Statement of Operations and Change in Net Assets.

The amount held by Sun Life for the provision for disabled life waiver at August 31, 2016 was \$126,657 (August 31, 2015 – \$223,467).

**8. Financial Risk Management**

The nature of the Plan's operations results in a statement of financial position that consists primarily of financial instruments. The risks that arise from these instruments are credit risk, liquidity risk and market risk in the form of interest rate risk.

**Credit risk**

Credit risk is the risk that one party does not pay funds owed to another party. The Plan’s credit risk arises primarily from current and long-term receivables. The maximum credit risk to which it is exposed at August 31, 2016 is limited to the carrying value of the financial assets summarized below:

|                                      | <u>2016</u><br><u>Carrying Value</u> | <u>2015</u><br><u>Carrying Value</u> |
|--------------------------------------|--------------------------------------|--------------------------------------|
| Receivable from General Revenue Fund | 188,188                              | 195,495                              |
| Premiums receivable from Teachers    | 1,802                                | 26,294                               |
| Receivable from Sun Life             | 6,473,324                            | 6,273,501                            |

The receivable from General Revenue Fund consists of government matching contributions and bears no risk as they are statutory in nature. Premiums receivable from teachers are generally received within 30 days. The Plan is exposed to minimal credit risk from the potential non-payment of accounts receivable as all premiums receivable from school divisions can be withheld from future grants allocated by the Ministry of Education.

Receivables from Sun Life are held in trust. Sun Life has been rated as A+ (Superior) by the rating agency AM Best. An A+ (Superior) rating is assigned to companies who, in their opinion, are considered to have a superior ability to meet their ongoing responsibilities. Therefore, the Plan is exposed to minimal credit risk with the current receivables from Sun Life.

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### **Liquidity Risk**

Liquidity risk is the risk that the Plan is unable to meet its financial obligations as they fall due. Premiums are transferred to Sun Life in the month following receipt of the teacher/member premiums. The General Revenue Fund's share of the premiums are requested at that time.

Pursuant to the agreement and *The Teachers' Life Insurance (Government Contributory) Act*, if there is a deficit at the end of the fiscal period and there are no funds to draw from within the receivable from Sun Life in either the Claims Fluctuation Reserve or the Deposit Fund Reserve, then the Plan has the option of increasing premiums for the next premium year.

The amounts receivable from Sun Life can be drawn from the Claims Fluctuation Reserve to cover deficits in the year incurred. The amounts receivable from Sun Life can be drawn from the Deposit Fund at the Plan's request at any given time. The accounts payable consist of overpayments of premiums that are owing to teachers.

### **Market Risk - Interest Rate Risk**

Interest rate risk refers to the adverse consequences of interest rate changes on the Plan's cash flows, financial position and income. This risk arises from differences in the timing and amount of cash flows related to the Plan. The value of the Plan's assets and liabilities is minimally affected by short-term changes in nominal interest in its interest bearing accounts receivable and payables.

## **9. Related Party Transactions**

These financial statements include transactions with related parties. The Plan is related to all Saskatchewan Crown agencies such as ministries, corporations, boards and commissions under the common control of the Government of Saskatchewan. Also, the Plan is related to non-Crown enterprises that the Government jointly controls or significantly influences.

### **Administration**

In accordance with the Act, one half of the premiums for active teachers are requested through the Minister of Finance and paid directly to Sun Life. The Teachers' Superannuation Commission is responsible for the collection of the group term life insurance and AD&D premiums from the school divisions as well as for their subsequent remittance to Sun Life.

The Ministry of Education pays the Teachers' Superannuation Commission for the administration of the Plan. No expenses are paid out of the Plan to the Teachers' Superannuation Commission for this administration. However, the Plan is responsible for the payment of general and claims administration fees to Sun Life as described in Note 1. Other transactions with related parties and amounts due to/from them are described separately in the financial statements and the notes thereto.

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## 10. Prior Period Adjustment

In November 2016, an error in the recording of a death claim year end accrual was discovered. In 2015, a death claim was accrued at August 31, 2015 for \$16,000 and should have been \$184,000. As a result, the financial statements of the prior year have been restated to correct this error.

The reconciliation below illustrates the effect of this prior period adjustment on the Statement of Financial Position, the Statement of Operations and Change in Net Assets and the Statement of Cash Flows.

### Statement of Financial Position

|   |                    |
|---|--------------------|
| Claims payable as stated at August 31, 2015 | \$1,425,500        |
| Increase in claims payable                  | <u>168,000</u>     |
| Claims payable, restated at August 31, 2015 | <u>\$1,593,500</u> |

|   |                    |
|---|--------------------|
| Net Assets and Accumulated Surplus as stated at August 31, 2015 | \$4,848,001        |
| Decrease in Net Assets and Accumulated Surplus                  | <u>(168,000)</u>   |
| Net Assets and Accumulated Surplus, restated at August 31, 2015 | <u>\$4,680,001</u> |

### Statement of Operations and Change in Net Assets

|   |                    |
|---|--------------------|
| Claims expense as stated at August 31, 2015 | \$4,242,000        |
| Increase in claims expense                  | <u>168,000</u>     |
| Claims expense, restated at August 31, 2015 | <u>\$4,410,000</u> |

|   |                   |
|---|-------------------|
| Operating Surplus for the Year as stated at August 31, 2015 | \$ 992,509        |
| Decrease in Operating Surplus                               | <u>(168,000)</u>  |
| Operating Surplus for the Year, restated at August 31, 2015 | <u>\$ 824,509</u> |

### Statement of Cash Flows

|   |                   |
|---|-------------------|
| Surplus for the year as stated at August 31, 2015 | \$ 992,509        |
| Decrease in surplus                               | <u>(168,000)</u>  |
| Surplus for the year, restated at August 31, 2015 | <u>\$ 824,509</u> |

|   |                     |
|---|---------------------|
| (Decrease) in claims payable as stated at August 31, 2015 | \$ (634,500)        |
| Increase in claims payable                                | <u>168,000</u>      |
| (Decrease) in claims payable, restated at August 31, 2015 | <u>\$ (466,500)</u> |

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